

Neighbourhood Centres

Summary of changes to Guidelines

Neighbourhood Centres Initiative Guideline, Specifications and Requirements V2.0

Summary of changes from V1.1 to V2.0

Revised guideline effective 1 July 2025

Change	Type of change	Section	Page
The document is divided into 3 Sections: <ul style="list-style-type: none">Section A – GuidelinesSection B – Reporting GuideSection C – Glossary of Terms	Format and inclusion of a Glossary	Throughout	
SECTION A - GUIDELINES			
“Core operating activities” to “Neighbourhood Centre initiative activities”	Minor wording	Throughout	
“Output (operating) hours” change to “Output hours”	Minor wording	Throughout	
Our Shared Vision – paragraphs replaced with a visual	Words replaced by visual	1.1	1
Initiative activities -Visuals included for each of the activities and paragraphs made briefer	Visuals included Briefer wording	2.3	3-5
Neighbourhood Centre model - Visual included	Visual included	2.4	6-8
Operating, Output hours and Open Hours – section rewritten to clarify language and terminology	Rewritten	3.3	11
Geographic catchment areas – briefer and clarification	Briefer wording Extra sentence	3.5	12
Purpose of data collection – clarifying explanation	Briefer wording	4.2	14
Quarterly reporting – M101 Output hours and M301 Report briefer wording	Briefer wording	4.4	14-15
Format and submission – clarification regarding OMS and P2i	Extra sentences	4.5	15
Other data collection requirement – minor addition regarding possible future data requests.	Extra sentence	4.6	16
SECTION B – REPORTING GUIDE			
Inclusion of a section summarising the Reporting Framework	Inclusion of section	2	2-3
“General Delivery” changed to “Delivery Foundations”	Minor wording	2 and 3	2-4
Number of Output Hours – clarified, briefer explanation and changed formatting	Clarified wording and format	3.3	4-5
Number of people who volunteered for the Neighbourhood Centre	Clarified wording and format	3.4	6
Number of hours the Neighbourhood Centre was open	Clarified wording and format	3.5	7
Number of network, interagency, and cross organisation coordination meetings the Neighbourhood Centre participated in	Clarified wording and format	3.6	8
Number of occasions that community members were assisted to link to formal and informal support – clarification of occasions rather than instances	Clarified wording and format	3.7	9-10
Of the number of occasions recorded in the above measure, how many were assisted by the Neighbourhood Centre to receive emergency relief provided by the Neighbourhood Centre	Clarified wording and format	3.8.2	11-12
Number of programs, activities and events offered by the Neighbourhood Centre fostering social connections and	Clarified wording and format	3.9	13

<i>inclusion</i> – reworded to clarify inclusion of activities run by volunteers and students	Additional wording		
<i>Number of attendances of community members at the programs, activities and events</i>	Clarified wording and format	3.10	14
Integrate local community action – 2 measures reduced to 1 measure description reworded to: <i>Number of community development projects facilitated by the Neighbourhood Centre</i>	Reworded 2 measures to 1 measure	3.11	15-16
<i>Provide a practice example – Partnerships and networks</i> – new inclusion	Additional Practice Example	4.1	17-18
<i>All practice examples simplified</i>	Simplified structure	4.2, 4.3, 4.4	19-25
SECTION C – GLOSSARY			
New section	Additional section		1-2