# Expression of Interest for the Queensland Lesbian, Gay, Bisexual, Transgender, Queer, Intersex, Asexual+ Roundtable 2025–2027 term

### Information for applicants

The Queensland Government is convening the next term of the Queensland LGBTQIA+ Roundtable (Roundtable), administered by the Department of Families, Seniors, Disability Services and Child Safety (department).

### Purpose

The Roundtable provides a mechanism for Queensland’s diverse LGBTQIA+ communities to highlight issues, challenges and opportunities relevant to the community with the Queensland Government.

### Membership

Community membership of the Roundtable includes:

* LGBTQIA+ individuals
* Representatives of LGBTQIA+ community-controlled organisations and groups selected through this EOI process
* a representative of the Queensland LGBTQIA+ Alliance.

A separate process is undertaken with Queensland Government agencies to determine Senior Executive ex-officio representatives on the Roundtable.

#### *Membership term*

Membership is for a two-year term (2025–2027) with meetings held quarterly in-person and online for any members unable to travel, for up to approximately 3 hours. Due to assessment, due diligence and approval processes, it is expected the first meeting will be held in the final quarter of 2025.

#### *Membership diversity*

Membership is open to LGBTQIA+ people from across Queensland, including First Nations peoples, people who are culturally and linguistically diverse, people of faith, people with disability and neurodiversity, younger people, older people, and representatives of LGBTQIA+ community-controlled organisations, networks and groups.

Potential nominees requiring assistance or accessibility modifications to the application process are encouraged to contact Secretariat via the LGBTQIA+ inbox: [lgbti@chde.qld.gov.au](mailto:lgbti@chde.qld.gov.au).

#### *Role of members*

Members will be expected to respectfully engage to discuss and highlight emerging issues, challenges and opportunities relating to LGBTQIA+ communities within Queensland and to share their knowledge and lived experience relating to the topics discussed at meetings; as well as to consider matters out of session as required, which may include providing feedback to related strategies, policies and procedures.

#### *Financial matters*

Members are not paid for participation in meetings, however the department may fund travel and accommodation expenses for community members from outside of south-east Queensland, and reasonable out of pocket expenses (e.g. parking) for community members to attend meetings.

### Applications

Please submit this application form via email by midnight on the closing date**.** Nominees requiring accessibility modifications to the application process are encouraged to contact Secretariat via the LGBTQIA+ inbox: lgbti@chde.qld.gov.au

All applicants will be advised of the outcome of the recruitment and selection process upon its completion.

### Application form

#### *Privacy Statement*

The Department of Families, Seniors, Disability Services and Child Safety is collecting your personal information for the purpose of assessing your application to become a member of the Queensland LGBTQIA+ Roundtable. As part of this process, your referees may be contacted, and your personal information, such as your legal and/or current name, background, qualifications/ experience and other information provided on this Application form, may also be disclosed to the following entities:

* State Library of Queensland (through the Government Research and Information Library (GRAIL)) so that searches of publicly available information and records\* may be conducted
* Office of the Minister for Families, Seniors and Disability Services and Minister for Child Safety and the Prevention of Domestic and Family Violence.

You may also be asked to consent to your personal information being disclosed to the Queensland Police Service for the purpose of conducting a criminal history check.

If your nomination is successful, some limited personal information will also be used for the administration of the Roundtable and its activities, including for the purposes of promotion of the Roundtable.

Your personal information will be handled in accordance with the *Information Privacy Act 2009*. Unless authorised or required by law, your personal information will not otherwise be disclosed to any other party without your consent. Information on the department’s privacy policy is available on our website at [www.families.qld.gov.au/about-us/our-department/right-information/information-privacy](http://www.families.qld.gov.au/about-us/our-department/right-information/information-privacy).

*\*Publicly available information and records that may be searched by GRAIL include Australian and international media sources, company searches of companies that you are associated with and personal searches (including director reports, bankruptcy reports, banned and disqualified directors, register or lobbyists and Queensland register of appointees to government bodies). See* [*https://www.slq.qld.gov.au/plan-my-visit/services/government-research-and-information-library-old*](https://www.slq.qld.gov.au/plan-my-visit/services/government-research-and-information-library-old)*.*

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| **PERSONAL DETAILS** | Title:  Mr  Mrs  Mx  Ms  Miss  Dr  Other *(please specify):* | Pronouns (optional):  He/him  She/her  They/them  Other *(please specify)* |
| Legal name: | Surname: |
| Current name: | Daytime phone number: |
| Email address: | | |
| Residential address: | | |
| **MEMBERSHIP DIVERSITY** | Please select as many of the following groups as reflect your identity: | | |
| Lesbian  Gay  Bisexual  Transgender  Queer  Intersex  Asexual  Sistergirl  Brotherboy  Other identity \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Young people (18 to 25 years)  ☐ Older people (60 years or over)  People with disability  Neurodiverse people  Parent  Culturally and linguistically diverse  Aboriginal and/or Torres Strait Islander peoples  South Sea Islander  Live in a regional, rural, remote area  Part of a faith community |
| **BOARDS, COMMITTEES AND NETWORKS** | Please tell us about your involvement in any other committees, boards or networks. | | |
| **ORGANISATION DETAILS** *(If nominating as a representative of an LGBTQIA+ community-controlled organisation)* | Organisation name: | | |
| Organisation description/ website if applicable: | | |
| **ORGANISATION APPROVAL OF NOMINATION** *(If nominating as a representative of an LGBTQIA+ community-controlled organisation, you must have the relevant organisational approver complete this section)* | ☐ If this application is successful, I give my approval for this nominee’s participation on the LGBTQIA+ Roundtable for the 2025-2027 term. I understand that meetings are held quarterly in-person for approximately 3 hours and additional meetings may be held out of session. | | |
| Approver name: | Approver position *(e.g. Chief Executive Officer, Chairperson of the board or similar):* |
| Email address: | Daytime phone number: |
| Signature: | Date approved: |
| ***ROLE*** *(Only complete if nominating as a representative of an LGBTQIA+ community-controlled organisation AND you are employed/elected by the organisation.)* | Position title: | | |
| Time in role: | | |
| **SELECTION CRITERIA** *(To assist the selection panel when assessing your application)* | 1. Why do you want to be a member of the Roundtable? | | |
| 1. What do you think are the key issues and concerns facing people with diverse sex characteristics, people with diverse genders and sexualities and their families/communities today? | | |
| 1. How have you personally contributed to advancing the interests of LGBTQIA+ Queenslanders? | | |
| 1. Describe your knowledge, allyship and support for LGBTQIA+ identities that you do not personally hold (for example, if you are a cis-gendered gay man how do you provide allyship and support to trans women) and your personal approach to LGBTQIA+ inclusion. | | |
| 1. Please outline your ability to work in partnership with key stakeholders in a formal setting, including with LGBTQIA+ leaders and organisations, and government agencies and representatives. | | |
| **REFEREE DETAILS** | Referee 1 name: | | |
| Relationship: | | |
| Email address: | Daytime phone number: | |
| Referee 2 name: | | |
| Relationship: | | |
| Email address: | Daytime phone number: | |

### Declaration

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| I, |
| *[insert your full name]* |

verify, confirm and declare that:

I am nominating as a member of the Queensland LGBTQIA+ Roundtable for the 2025-2027 term.

I am able to attend quarterly meetings for the 2025-2027 term for up to approximately 3 hours, primarily in person, and out-of-session meetings as required.

I declare that the personal information provided by me in this form is complete and correct to the best of my knowledge.

I have read the privacy statement and understand that I may be asked to consent to personal probity/ criminal history/referee checks and that the results of these checks may be taken into account by the Queensland Government in assessing my suitability for appointment.

If I am selected to be a member of the Queensland LGBTQIA+ Roundtable, I will perform my role consistent with the [Public Service Code of Conduct](https://www.forgov.qld.gov.au/employment-policy-career-and-wellbeing/public-service-values-and-conduct/public-service-code-of-conduct).

I agree to provide the above information about myself and understand that there is no legal obligation for me to do so.

**Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**To apply, return your completed application form (this form) AND resume or curriculum vitae (5 pages maximum) by email to the LGBTQIA+ inbox:** [**LGBTI@chde.qld.gov.au**](mailto:LGBTI@chde.qld.gov.au) **by midnight on the closing date.**

Please note that shortlisted nominees may be asked to complete a Personal Particulars Form as part of the selection and appointment process, and appointees will be asked to provide a photo and short biography for the department’s website.

For more information about the Roundtable and the nomination process, please visit the website <https://www.families.qld.gov.au/our-work/families/lgbtqia-initiatives/queensland-lgbtqia-roundtable>, call the LGBTQIA+ Roundtable Secretariat team on 3008 3852 , or email the LGBTQIA+ mailbox: [LGBTI@chde.qld.gov.au](mailto:LGBTI@chde.qld.gov.au).